



CADD Center

3/2 B Nehru Nagar, Agra, India, Uttar Pradesh

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TUTOR AT CADD CENTER

151020125012	ADITYA KUMAR
151020125002	FAKHRUL HASAN
151020125020	MAYANK GAUTAM
151020125005	ANIL KAPOOR
151020125036	MANOHAR SINGH
151020125004	VIKAS KUMAR
151020125007	SHRINIVASH
151020125029	VIKASH

Subject: Offer Letter for Tutor Position at CADD Center

We are pleased to extend to you an offer of employment as a Tutor at CADD Center. We believe that your skills and experience will be an invaluable asset to our team. Below are the details of your offer:

Position: Tutor

Start Date: December 12, 2019

Location: AGRA

Compensation and Benefits:

- **Base Salary:** 25,000/Month payable in accordance with the company's standard payroll schedule.
- **Working Hours:** 6 hours per day. Your specific schedule will be discussed and confirmed with your direct supervisor.
- **Job Responsibilities:**
 - Conduct tutoring sessions for students in various subjects as assigned.
 - Develop and implement educational materials and lesson plans.
 - Provide feedback and support to students to enhance their learning experience.
 - Collaborate with other tutors and staff to maintain a supportive educational environment.

Conditions of Employment:

- This offer is contingent upon the successful completion of background checks and verification of references.
- Compliance with all CADD Center policies and procedures.
- Your performance will be reviewed periodically, and continued employment is based on satisfactory performance.

Sincerely,



R.K. YADAV
HR
CADD Center

We look forward to welcoming you to our team!

Best regards,

R.K. YADAV
HR
CADD Center